



## Starting a Business in Clinton, MO

1. Acquire a “Business License Application” from Clinton City Hall.
2. The following items are required as part of the application:
  - a. Federal E.I.N. number.
  - b. State Sales Tax I.D. number.
  - c. Proof of paid property taxes (from landlord or Henry County Assessor).

Depending on the type of business to be started other licenses could be required by the county, the state or the federal government.

3. Adherence to the appropriate zoning regulations must be certified by the Clinton Community Development Director.
4. If remodeling is to be done, a remodeling permit from City Hall is required.
5. If the business is to be located in the historic downtown district, approval for exterior painting, awnings and outside signage is required from the Historic Preservation Council.
6. The business must pass a safety inspection by the Clinton Fire Department.

*Note: Asbestos clearance by The Department of Natural Resources is required for remodeling of a commercial building or any residential building with over four (4) living units.*

When all of the above, *that are required*, have been satisfactorily completed you may present the application to Clinton City Hall for final approval; at which time a Business Occupation License payment is required and a Business License issued.